

Minutes of a meeting of the Executive held on Tuesday, 6 December 2022 in Council Chamber - City Hall, Bradford

Commenced 10.35 am
Concluded 11.50 am

Members of the Executive – Councillors

LABOUR
Hinchcliffe
I Khan
Ross-Shaw
Ferriby
Jabar
Duffy

Observers: Councillors Poulsen (Minute 174) Pollard and Stubbs (Minute 176)

166. DISCLOSURES OF INTEREST

In the interest of transparency on the item relating to Bradford Live (Minute 176), Councillor Ross-Shaw and Ben Middleton (Assistant Director Estates and Property) disclosed that they were both nominated Directors of Bradford Live. Councillor Ross-Shaw added that as a consequence that he would not vote on the item.

ACTION: Director of Legal & Governance

167. MINUTES

Resolved –

That the minutes of the meetings held on 4 October and 1 November 2022 be signed as a correct record.

168. INSPECTION OF REPORTS AND BACKGROUND PAPERS

There were no appeals submitted by the public to review decisions to restrict documents.

169. RECOMMENDATIONS TO THE EXECUTIVE

There were no recommendations to the Executive.

170. BRADFORD EAST LOCALITY PLAN 2022-25

The Strategic Director Place submitted a report (**Document “AC”**) which set out the Bradford East Locality Plan, and the associated Ward Plans, for 2022-25.

The Bradford East Area Committee Chair was present at the meeting and stated that residents would be supported through the delivery of the Plan, adding that the cost of living crisis was having a major impact on people’s lives, and therefore improving access to services was crucial at this time.

The Area Coordinator cited a number of key projects such as supporting schools and improving skills through the repurposing of a porta cabin used during the pandemic; the Think Forward Project aimed to tackle behavioural issues and improve attainment levels as well as working with the Police and the Early Help Group to support young people and families through support and interventions.

The Leader in welcoming the Plan and the activities being undertaken acknowledged the efforts being made to support young people, as well as fulfilling our responsibilities as a corporate parent.

In response to a question regarding agency/partnership working, it was stated that much of the work was being undertaken as part of a multi-agency group including community representatives, with a number of partners playing a key role to ensure good delivery and avoid duplication. A network event was planned in the new year to build on community partnerships and many organisations had already signed up to the event.

The Leader welcomed the initiative and traction gained to support the community and voluntary sectors as well as other agencies to contribute and support people in the wards. She added that working with schools was key to improving attainment levels.

The Deputy Leader and Portfolio Holder for Education, Employment and Skills also welcomed the initiative to improve attainment levels and the partnership working between the Council, schools and the community. He commended the work being undertaken at the Karmand Centre with the addition of Skills House, and that the additional resources put into Neighbourhoods reflected our commitment to localities working.

Resolved –

That the Bradford East Area Co-ordinator and Chair of Bradford East Area Committee presents a progress report to the Executive in 12 months, setting out the progress and achievements made for each of the priorities detailed in the Bradford East Locality Plan 2022-25.

ACTION: Strategic Director Place

Overview & Scrutiny Area: Health and Social Care

171. PARENTAL LEAVE POLICY FOR ELECTED MEMBERS

The Director of Legal and Governance submitted a report (**Document “AD”**) which asked Executive to consider the draft Parental Leave Policy for Elected Members (“the Policy”) as set out in Appendix A and to decide whether to recommend to Council its adoption.

The Assistant City Solicitor (Democratic Services) explained that the Local Government Association recommends that Councils adopt a parental leave policy for elected members and thus make the role more appealing and inclusive. Following extensive consultation, the policy set out in the report was being recommended for adoption.

The Leader in welcoming the policy thanked all those who had had an input in developing the Policy, adding that it would encourage people from all walks of life to consider becoming a Councillor and that the Policy would bring us in line with other sectors.

Resolved –

- (1) **That the draft Parental Leave Policy for Elected Members as set out in Appendix A to Document “AD”, be agreed and that it be recommended to Council that the Policy be adopted, subject to realignment with the Members` Allowance Scheme.**
- (2) **That if the Policy is agreed by Executive and adopted by Council, the Policy is kept under review with the first review being undertaken after one year of adoption.**

ACTION: Director of Legal and Governance

Overview & Scrutiny Committee: Corporate

172. SEEKING APPROVAL TO COMMENCE A CONSULTATION ON PROPOSED CHANGES TO ADULT SOCIAL CARE NON RESIDENTIAL CHARGES PROMPTED BY THE GOVERNMENT'S ADULT CARE REFORM AGENDA

The Strategic Director, Health and Wellbeing submitted a report (**Document “AE”**) which sought approval for a consultation on proposed changes to Adult Social Care Service non-residential charges from April 2023 prompted by the Government's Adult Care Reform agenda.

The Strategic Director added that the proposed changes would require a new assessment to be undertaken, however it would address an existing anomaly and bring charging in line with other Councils.

The Health and Wellbeing Portfolio Holder stated that support and advice will be offered to those affected and that they will be consulted and notified of the changes in good time.

Resolved –

- (1) That the Executive, following consideration of the issues raised within this report, and the equality impact assessment set out in Appendix 1 to Document “AE”, authorises the Strategic Director for Health and Wellbeing to undertake the consultation with the key stakeholders ensuring that due regard is made to the Council’s public sector duty as set out in the Equality Act 2010.
- (2) That findings from the consultation exercise to be brought back to the Executive in February for due consideration.

ACTION: Strategic Director, Health and Wellbeing

Overview & Scrutiny Area: Health and Social Care Overview and Scrutiny

173. PROCUREMENT OF CONTRACTS WITH A TOTAL VALUE IN EXCESS OF £24 MILLION (BASED ON 3 YEARS +1 +1) TO MEET THE REQUIREMENTS OF SERVICE USERS FOR FACILITIES MANAGEMENT, CATERING AND CLEANING SERVICES

The Strategic Director of Corporate Resources submitted a report (**Document “AF”**) which set out the details of the contracts that Facilities Management Catering & Cleaning Services propose to tender and the timelines to ensure compliance with the Council’s Contract Standing Orders, Financial Regulations and UK procurement legislation.

It was stated that despite volatility in the supply chain, efficiency savings would be achieved as a result of the proposed combined frozen/ambient delivery model being proposed.

The Leader welcomed the way forward and commented that the cost of living crisis had impacted on the food supply to schools.

Resolved –

- (1) That the re-tendering of the contracts for food & cleaning consumables as set out in Document “AF” be approved
- (2) That authority to be given to the Strategic Director Corporate Resources in consultation with the Leader and Portfolio Holder to award the contracts to the successful tenderers.

ACTION: Strategic Director of Corporate Resources

Overview & Scrutiny Area: Corporate Resources

174. KEIGHLEY NEIGHBOURHOOD DEVELOPMENT PLAN - NEIGHBOURHOOD AREA DESIGNATION

The Strategic Director Place submitted a report (**Document “AG”**) which set out the application for Neighbourhood Area designation submitted by Keighley Town Council (the Town Council) to City of Bradford Metropolitan District Council (the Council).

It was stressed that this was very much a first steps in getting Neighbourhood Area designation, prior to any formal comment/referendum on the proposal.

The main opposition group leader was present at the meeting and welcomed the application for the Keighley area, adding that the proposed Plan would cover a wide area and it was therefore important, as with previous designations to work closely with Keighley Town Council, as well as with the communities affected, to get a robust plan in place.

A Ward Councillor was also present at the meeting and she thanked Keighley Town Council for supporting the work done so far, adding that good collaboration between the Council and the key stakeholders was crucial.

Resolved –

That the Neighbourhood Area Application submitted by Keighley Town Council be approved in line with the Council’s powers under section 61(G) to the Town and Country Planning Act 1990 to designate the Keighley Town Council area as a neighbourhood area, and that the Assistant Director (Planning, Transportation & Highways) be authorised to arrange formal publication in line with the relevant Regulations.

ACTION: Strategic Director Place

Overview & Scrutiny Area: Regeneration and Economy

175. EXCLUSION OF THE PUBLIC

Resolved –

That the public be excluded from the meeting during consideration of the item relating to the Bradford Live project update on the grounds that it is likely in view of the nature of the business to be transacted or the nature of the proceedings, that if they were present, exempt information within Paragraph 3 (Finance or Business Affairs) of Schedule 12A of the Local Government Act 1972 (as amended), would be disclosed and it is considered that, in all the circumstances, the public interest in excluding public access to the relevant part of the proceedings outweighs the interest in publication of the report.

It is in the public interest in maintaining these exemptions because it is in the overriding interest of proper administration that Members are made fully aware of the financial implications of any decision.

176. BRADFORD LIVE PROJECT UPDATE

The Strategic Director Corporate Resources submitted a report (**Not For Publication Document AH**) which provided an update on the Bradford Live Project.

Resolved –

That the recommendations contained in the NFP Document “AH” be approved.

ACTION: Strategic Director Corporate Resources

Overview & Scrutiny Committee: Corporate, Regeneration & Economy

177. MINUTES OF THE WEST YORKSHIRE COMBINED AUTHORITY

Resolved –

That the minutes of the meeting(s) of the West Yorkshire Combined Authority held on 22 July 2022 be received.

ACTION: No Action

Chair

Note: These minutes are subject to approval as a correct record at the next meeting of the Executive